



# OVERVIEW AND SCRUTINY COMMITTEE

**WEDNESDAY 24 NOVEMBER 2004  
7.30 PM**

## COMMITTEE AGENDA

**COMMITTEE ROOMS I&2,  
HARROW CIVIC CENTRE**

### MEMBERSHIP (Quorum 3)

Chair: Councillor Jean Lammiman

#### Councillors:

Blann  
Bluston  
Gate  
Mitzi Green  
Ingram  
Thammaiah

Osborn  
Pinkus  
Seymour  
Versallion

#### Reserve Members:

1. Mrs R Shah
2. Nana Asante
3. Ann Groves
4. Lavingia
5. Toms
6. Omar

1. Myra Michael
2. Mrs Champagne
3. Mary John
4. John Nickolay
5. Janet Mote

Issued by the Committee Services Section,  
Law and Administration Division

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## **HARROW COUNCIL**

### **OVERVIEW AND SCRUTINY COMMITTEE**

**WEDNESDAY 24 NOVEMBER 2004**

#### **AGENDA - PART I**

1. **Appointment of Chair:**

Further to the re-establishment of this Committee by Council at its meeting on 21 October 2004, the Committee is asked to note the appointment of Councillor Jean Lammiman as Chair for the remainder of the 2004/05 Municipal Year.

2. **Attendance by Reserve Members:**

To note the attendance at this meeting of any duly appointed Reserve Members.

Reserve Members may attend meetings:-

- (i) to take the place of an ordinary Member for whom they are a reserve;
- (ii) where the ordinary Member will be absent for the whole of the meeting; and
- (iii) after notifying the Chair at the start of the meeting.

3. **Declarations of Interest:**

To receive declarations of personal or prejudicial interests, arising from business to be transacted at this meeting, from all Members present.

4. **Arrangement of Agenda:**

To consider whether any of the items listed on the agenda should be considered with the press and public excluded on the grounds that it is thought likely, in view of the nature of the business to be transacted, that there would be disclosure of confidential information in breach of an obligation of confidence or of exempt information as defined in the Local Government (Access to Information) Act 1985.

5. **Appointment of Vice-Chair:**

Further to the re-establishment of this Committee at the Council meeting on 21 October 2004, the Committee is asked to appoint a Vice-Chair for the remainder of the 2004/05 Municipal Year.

6. **Minutes:**

The minutes of the meeting held on 19 October 2004, having been circulated, to be taken as read and signed as a correct record.

7. **Public Questions:**

To receive questions (if any) from local residents/organisations under the provisions of Overview and Scrutiny Procedure Rule 8.

8. **Petitions:**  
To receive petitions (if any) submitted by members of the public/Councillors under the provisions of Overview and Scrutiny Procedure Rule 9.
9. **Deputations:**  
To receive deputations (if any) under the provisions of Overview and Scrutiny Procedure Rule 10.
10. **References from Council/Cabinet:**  
(if any).
11. **Question and Answer Session with the Leader and the Chief Executive:**
- Enc. 12. **Medium Term Budget Strategy (MTBS) Reprice 2005-06:** (Pages 1 - 26)  
Report of the Executive Director (Business Connections).
- Notes: (i) The Business Connections and Performance Portfolio Holder, Councillor Dighé, will be in attendance at the meeting for the above item.*
- (ii) The above report was submitted to Cabinet on 14 October 2004. The relevant extract from the Cabinet minutes is also attached.*
- Enc. 13. **Scrutiny Review of Housing Benefits Administration:** (Pages 27 - 32)  
Report of the Director of Business Services.
- Note: The Business Connections and Performance Portfolio Holder, Councillor Dighé, will be in attendance at the meeting for the above item*
- Enc. 14. **Statement of Internal Control:** (Pages 33 - 46)  
Report of the Director of Business and Financial Strategy.
- Enc. 15. **Strategic Performance Report - Quarter 2 2004/05:** (Pages 47 - 60)  
Report of the Director of Organisational Performance.
16. **Scrutiny Review of Budget Processes - Update:** (To Follow)
17. **Progress Reports on Reviews - Members' Verbal Updates:**
- (a) **Scrutiny Review of the New Harrow Project**
- Enc. 18. **Re-establishment of the Scrutiny Sub-Committees:** (Pages 61 - 64)  
To consider the re-establishment of, and appointment of Members to, the Scrutiny Sub-Committees, together with the appointment of the Sub-Committee Chairs.
19. **Any Other Business:**  
Which the Chair has decided is urgent and cannot otherwise be dealt with.

**AGENDA - PART II - NIL**